

Decision Maker: CARE SERVICES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 11 November 2014

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING AND WORK PROGRAMME

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Corporate Services

Ward:

1. Reason for report

- 1.1 The Committee is asked to review its work programme for 2014/15, the programme of visits to day centres and residential homes and matters arising from previous meetings.
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2. **RECOMMENDATION**

The Committee is requested to consider its work programme, list of visits and matters arising and indicate any changes that are necessary.

Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley PDS Committees should plan and prioritise their workloads to achieve the most effective outcomes.
 2. BBB Priority: Children and Young People Excellent Council Supporting Independence:
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Financial

1. Cost of proposal: No Cost:
 2. Ongoing costs: Not Applicable:
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £373,410
 5. Source of funding: 2014/15 revenue budget
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Staff

1. Number of staff (current and additional): 1- posts (8.72 fte)
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 The Committee's matters arising table is attached at **Appendix 1**. This updates Members on recommendations from previous meetings which continue to be "live". Currently there are five items listed; items are removed from the schedule as they are completed.
- 3.2 The draft 2014/15 Work Programme is attached as **Appendix 2**. It reflects the areas already identified at the beginning of the year. Other reports may come into the programme or there may be references from other Committees, the Portfolio Holder or the Executive.
- 3.3 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made.
- 3.4 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local services, including health services; and that the programme is realistic in terms of Member time and officer support capacity.
- 3.5 The autumn schedule of visits to care homes and day centres has been programmed and three have already taken place. Between September and December there will be six visits in total on the schedule. The table in **Appendix 3** provides information on the visits and the names of PDS members who have attended or expressed an interest in taking part in particular future visits.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

Matters Arising 2014/15 progress summary

PDS Minute number/ title	Committee Request	Update	Completion Date
Minute 134 (A) 29 October 2013 Children's Social Care Recruitment and Retention Strategy	Officers requested to develop proposed scheme and report back to the committee	Added to the work programme	January 2015
Minute 159 22 January 2014 Request for Carry Over of Funding for Public Weight Management Pilot Schemes	Outcomes of the project to be reported to the committee at 3, 6 and 12 months.	Added to Work Programme.	January 2015
Minute 40/1 2 nd October 2014 LD Supported Living Contract Award	Committee visits to be arranged to these schemes.	Will be added to the schedule of Committee visits	January 2015

Work Programme 2014/15

Title	Notes
Health & Well Being Board – 27th November 2014 (1.30pm)	
Health Scrutiny Sub Committee – 3rd December 2014 (4.30pm)	
Winter Pressure Plans	
Update from Kings on the PRUH Improvement Plan	Update
Oxleas Foundation NHS Trust – Service Reorganisation	
Integrated Services Programme (BCF)	Update
Outcomes of the Weight management Pilot Project	Update
Academic Health Services Networks	Update
Special Care Services Portfolio Meeting – DATE TBC	
Care Services PDS – 21 January 2015 (7pm)	
Quality Monitoring of Care Homes 2014	
Quality Monitoring of Domiciliary Care Services 2014	
Quality Monitoring of Children’s Social Care Services (Residential and Dom Care) 2014	
Education Outcomes for LBB Children in Care	
Care Service Portfolio Budget Monitoring 2014/15	Regular Status Report
Capital Monitoring 2014/15	Regular Status Report
Welfare Reform Update – including fraud detection initiatives	
Adoption Update	PDS Update
Changes to the Domiciliary Care Contract Framework	
Healthwatch – award of contract via exemption	
Supporting Living (LD) Contract Extension	
Tenancy Sustainment for Young People	
ECHS Contract Activity Update Sept – December 2014	Info Briefing
Bromley Safeguarding Children’s Board Annual report 2013/14	Info Briefing
Annual ECS debt Status Report	Regular Status Report
Health & Wellbeing Board – 29th January 2015 (1.30pm)	

Title		Notes
Joint Care Services & Education PDS – 26 February 2015 (7pm)		
Care Services PDS - 4 March 2015 (7pm)		
Draft Portfolio Plan Jun 2015 – May 2016		
Draft Housing Priorities 2015/16		
Care Services Portfolio Budget Monitoring 2014/15		Regular Status report
Capital Monitoring 2014/15		Regular Status report
ECHS Contract Activity Update 2014/15		Info Briefing
Health & Wellbeing Board – 26th March 2015 (1.30pm)		
Health Scrutiny Sub Committee – 15th April 2015 (4.30pm)		
HSSC Work Programme		
Update from Kings on the PRUH Improvement Plan		
Health and Wellbeing Board – 21st May 2015 (1.30pm)		

Member Visits – Autumn 2014

Establishment Name	CS PDS Members	Date	Time	Status
Ashglade House	Cllr Peter Fookes Cllr Terry Nathan	09.09.14	09:30 - 1:00	Completed
Bromley Park Dementia Nursing Home	Cllr Peter Fookes Cllr Terry Nathan	23.09.14	1:30 - 5:30	Completed
Astley & Cotmandene Day Centres	Cllr Mary Cooke Cllr Peter Fookes Cllr Robert Evans Cllr Pauline Tunnicliffe	08.10.14	09:30-10:30 11:00-12:00	Completed
Fairlight and Fallowfield Care Home	Cllr Peter Fookes Cllr Terry Nathan Cllr Hannah Gray	21.10.14	11:00-1:00	Cancelled due to illness – to be rearranged
Widmore Road Respite Centre	Cllr Kathy Bance Cllr Judith Ellis Cllr Peter Fookes Ms Leslie Marks (Co-Opted Member) Ms Joan McConnell (Co-Opted Member)	18.11.14	5:00- 6:30	
Supported Living Schemes	Added following October PDS meeting	TBC	TBC	Usually 3 places